

New Owners Information

*The 6 month requirement taken at escrow is not a prepayment for maintenance fees!

*HOA payments are due on the 1st of the month and late after the 15th.

*All documents for new owners / tenants must be on file with the Administration Office before moving in obtaining a Bar Code or ID badge.

***Bar Codes:** Bring your vehicle registration, driver's license and \$10.00 to the registration office.

*Keys for the pool come from the previous owner or you can purchase one for \$5 at the office.
Mailbox keys come from the previous owner or the Post Office.

***All Moves:** A refundable move in / move out deposit of \$200 is required for all Associations. A nonrefundable move in/move out fee of \$100 is required for all Associations, with the exception of Association IV.

Hours of moves: Mon.- Sat. 8am to 7pm. No moves on Sundays or Holidays. Association IV only allows moves on last Saturday of each month. Association II does not allow moves on Saturdays.

*If you are going to rent; there is a \$25 lease fee payable to RCI. The Lease Registration form and the move in fees are required in the office prior to moving in.

*It is suggested you leave a spare key to your unit @ the guard gate in case of an emergency.

*It is recommended that each Owner / Tenant have a Homeowners Insurance Policy for their unit.

All Contractors are to sign in the Administration office prior to beginning work. Associations I, II, IV, V, VI & VII require deposits and all Associations require approval of work to be done. Association III requires a renovation fee on \$100.

Hours: M-Fri. 8am to 6pm. No work can be done on Sundays or Holidays. Associations II, IV & V do not allow work on Saturdays.