

CONTRACTOR REGISTRATION FORM

Owner & Contractor understand & agree that liability for any damage to RCI or Regime Property (Common Areas/Common Elements) caused by a contractor, owner or their respective employees or agents shall be the sole & joint responsibility of Owner & Contractor. An Owner doing work in their unit is considered a Contractor.

BLDG: _____ UNIT: _____ ASSOCIATION: _____

OWNER NAME: _____ PH#: _____

CONTRACTOR NAME: _____

PERSON IN CHARGE: _____

CONTRACTOR PHONE #: _____ CONTRACTOR LICENSE #: _____

START DATE: ___/___/___ END DATE: ___/___/___

NATURE OF WORK: _____

APPROVED BY: _____ DATE: _____

This form must be turned into the RCI office 5 days prior to work beginning for your HOA to review and approve.

Water shut off: 48 hour notice and \$30 payable to RCI. Water shut off for Associations IV & V on Wed. Associations III & VII on Tues. Association VI on Tues. & Thurs. There are no water shut offs on Sat., Sun. or Holidays. (except in an emergency)

Contractor Hours: Mon.-Fri. 8am-6pm. **Sat. work Not allowed in Associations II, IV & V. Association I needs approval for Sat. work.** Work not allowed on Sundays or Holidays in all Associations.

Associations II, IV, V, VI & VII require deposits and approval of work to be done in advance. **Association III** requires approval of work to be done in advance and a **\$100 nonrefundable renovation fee.** **Regime I** does not require a deposit.

RCI