

CONTRACTOR REGISTRATION FORM

Owner & Contractor understand & agree that liability for any damage to RCI or Regime Property (Common Areas/Common Elements) caused by a contractor, owner or their respective employees or agents shall be the sole & joint responsibility of Owner & Contractor.

BLDG: \_\_\_\_\_ UNIT: \_\_\_\_\_
ASSOCIATION: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_ PH#: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_

PERSON IN CHARGE: \_\_\_\_\_

CONTRACTOR PHONE #: \_\_\_\_\_

START DATE: \_\_\_/\_\_\_/\_\_\_ END DATE: \_\_\_/\_\_\_/\_\_\_

NATURE OF WORK: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

This form must be turned into the RCI office 5 days prior to work beginning for your HOA to review and approve.

For water shut off: 48 hour notice and \$30 payable to RCI. Water shut off for Regimes IV & V on Wed. Regimes III & VII on Tues. Regime VI on Tues. & Thurs. (except for emergencies). There are no water shut offs on Sat., Sun. or Holidays.

Contractor Hours: Mon.-Fri. 8am-6pm. Sat. work Not allowed in Regimes II, IV & V. Regime I needs approval for Sat. work. Work not allowed on Sundays or Holidays.

Regimes II, IV, V & VI require deposits and approval of work to be done in advance. For a remodel, Regime VI also requires a \$125 cleaning fee. Regimes I, & III require approval of work to be done in advance but do not require a deposit. Regime VII requires a deposit for work to be done.

